

**LOUIS LATZER MEMORIAL PUBLIC LIBRARY BOARD OF TRUSTEES MEETING  
MINUTES  
MAY 17, 2022**

The monthly meeting of the Louis Latzer Library Board was called to order by Sharon Rinderer on Tuesday, May 17, 2022 at 5:00 p.m.

Roll call showed the following members were present:

Nancy Genteman  
Susan Martz  
Justin McLaughlin  
Marshall Rinderer  
Sharon Rinderer  
Joshua Short  
William Piper and Louis Latzer, Associate Members  
Angela Kim, Director

Absent:

Shaun Voegelé  
Bill Wagner  
Joyce Zerban

**APRIL MINUTES:** Marshall Rinderer moved to approve the minutes and Josh Short seconded. All voted in favor. Motion carried.

**PUBLIC FORUM:** None.

**APRIL TREASURER'S REPORT:** Short presented the report and pointed out that the library lost money due to fluctuations in the stock market. Nancy Genteman motioned to approve the report and M. Rinderer seconded. All voted in favor. Motion carried.

**APRIL BILLS:** Kim presented the bills for payment. Roll was called. Short motioned to pay the bills and Susan Martz seconded. All in favor. Motion carried.

**LIBRARIAN'S REPORT:** SIUE graduate students did not complete the digitization of equipment that they worked on in the spring. Kim will arrange for fall semester students to finish the project.

The Annual Report is in process and will be completed by the due date.

Paul Bickline, painter, completed several projects on the interior of the library which were created due to age and updates.

Kim has started cleaning up and organizing the Genealogy Room. The plan is to have all contents either in archival storage boxes or digitized.

**BOOK COMMITTEE REPORT:** None.

**OLD BUSINESS:** The proposed digital signage has been put on hold. The additional cost for a fully remote programmable sign is \$28,000.00. Time and technology should lower that cost in the future. Also, a concrete support base would need to be poured and there are other outdoor projects that need attention.

**NEW BUSINESS:** Kim chose Advantage Archives for the microfilm digitization. 201 rolls of film were sent to Advantage Archives for digitization. 16 rolls of film belong to the City of Highland and the city has agreed to pay for digitization. The board approved \$25,000.00 to begin the digitization process. Kim needs another \$4,000.00 to process the remaining rolls. Short motioned to approve the \$4,000.00 and M. Rinderer seconded. Roll was called. All voted yes and the motion passed.

There were also 24 German rolls to digitize. These rolls were not sent. Kim will apply for HACF grant money to fund this process.

The idea of a Farmers' Market on the library grounds was discussed at the last two meetings. Kim brought it up at a Directors' Meeting. Parks and Rec is already working on this for next summer.

Bill Wagner and Susan Martz are up for reappointment. Martz will stay on the board. Wagner was absent.

**OTHER BUSINESS:** Legislation has just passed into law that all minors are eligible for a library card no matter if they live in the city or not. Kim just updated our policy due to the Cards for Kids Act. Kim will update the policy again and adopt the new rules when they become available.

No meeting in July.

**ADJOURNMENT:** Genteman motioned to adjourn and M. Rinderer seconded. All voted in favor. Motion carried.

The next meeting will be Tuesday, Jun 21, 2022 .